PRINTABLE CHECKLIST

The Bachelorette Party Planning Checklist

A timeline for whoever is running the weekend — so the bride just gets to enjoy it.

◆ PRINT IT · CHECK IT OFF · BREATHE ◆

Start with the bride

Her weekend, her guest list, her limits.

- [ ] **Ask the bride what she actually wants.** Destination or local, wild or relaxed.
- [ ] **Get the guest list from her.** Names and phone numbers.
- [ ] **Pick two or three date options.** One to three months before the wedding is common.
- [ ] **Start a shared folder or note.** For confirmations, receipts and the guest list.

Budget and dues

Answer "how much will this cost me?" before anyone commits.

- [ ] **Estimate a per-person cost.** Lodging, activities, food, decorations, travel.
- [ ] **Decide how the bride's share is handled.** Most groups split it.
- [ ] **Lock the date and collect deposits.** Commitment means money in.
- [ ] **Track dues per guest.** Total owed, paid so far, balance.

NOTES

Lodging and the big bookings

Book what has limited capacity first.

- [ ] **Book the rental or hotel rooms.** Check the guest limit and the party policy.
- [ ] **Book the anchor activities.** A boat day, a winery tour, a class, a show.
- [ ] **Collect everyone's travel details.** Arrival and departure times.
- [ ] **Book group dinners.** Large tables often need a deposit.

Themes, outfits and the itinerary

The fun part — keep it simple enough to pack for.

- [ ] **Choose a theme or color for each night.** Optional, but people like knowing.
- [ ] **Write a loose itinerary.** One main thing per day, plus meals.
- [ ] **Plan games or activities.** Two or three is plenty.
- [ ] **Order decorations and favors.** Shipping takes longer than you think.

NOTES

Confirm and communicate

One clear message beats twenty reminders.

- [ ] **Collect the final balances.** Send each person one number.
- [ ] **Reconfirm every booking.** Times, headcount, deposits.
- [ ] **Send the final itinerary and packing list.** Addresses, times, dress codes, what to bring.
- [ ] **Plan transportation for each night.** Booked rides or a designated driver.
- [ ] **Pack a host kit.** Chargers, pain relievers, bandages, snacks, safety pins.

The weekend itself

Keep the bride out of the logistics.

- [ ] **Keep the bride away from logistics.** She should never see a receipt.
- [ ] **Check in with everyone at the end of each night.** Everyone home, everyone accounted for.
- [ ] **Settle shared costs within a week.** Share receipts and the final split.
- [ ] **Share the photos.** One shared album for the group.

> **If you take one thing from this checklist:** track dues per person, not in total. Knowing exactly who has paid what is what keeps a fun weekend from turning into awkward money conversations before the wedding.

NOTES

WHEN PAPER STOPS BEING ENOUGH

This checklist can't split the bill.

Paper is perfect until three people have paid different amounts, the itinerary changes again, and the outfit plan lives in four different chats. That is usually the point a host ends up with a list, a spreadsheet and a group chat that disagree.

The MDRN Bachelorette Party Planner

A live dashboard, a drag-and-drop itinerary, per-guest dues, a live budget, outfits and themes, and a games tracker. Opens in any browser. No account, no subscription.

mdrn-milestone-website.vercel.app/planners/bachelorette.html

◆ $18, once. Yours forever. ◆